



State Emergency Response Commission

STEWART FACILITY
107 Jacobsen Way
Carson City, NV 89711
TELEPHONE (775) 684-7511 • FAX (775) 684-7518

Nevada State Agencies,

The FY2025 United We Stand (UWS) Planning, Training, Supplies and Equipment allocation application kit has been posted on the Nevada SERC website, <http://serc.nv.gov>. The allocation period is expected to be July 13, 2024, to June 30, 2025. Funds may only be used for obligations incurred during the allocation period.

Nevada State Agencies are eligible to apply for this allocation if the head of the State agency prioritizes the request and signs the allocation application, certified assurances and grand award; identifies if the agency falls under an emergency response plan and its role in the plan; identifies its role, if any, in the State Comprehensive Emergency Management Plan; identifies any response capabilities on the Level of Response Questionnaire. Policies may be found on the SERC website, <http://serc.nv.gov>.

Please read the entire application as changes have been made, complete all forms, and provide information in the format as outlined. All the applicable sections of the template must be completed. Minor adaptations to the template may be made keeping the requirements and the purpose of the sections intact.

The application is due to the SERC office or postmarked by April 26, 2024

Failure to submit the application by the due date will result in denial.

The application may not exceed \$32,000. Do not round the unit prices or the line-item totals. Round up the grand total of each category to the nearest dollar.

Pursuant to NRS 459.735 (4), this allocation is to provide financial assistance to state or local governments in this state to **support preparedness to combat terrorism** including, without limitation, planning, training, and purchasing of supplies and equipment. The application **must** relate to activities that support preparedness to combat terrorism and requests must address one or more of the Nevada Commission on Homeland Security priorities (information attached and on the SERC website). Please include a prioritization of the items requested.

Applications requesting communication equipment are required to complete the Communication Interoperability Questionnaire.

Please do not hesitate to contact SERC staff if you need assistance or have any questions.

State of Nevada
Emergency Response Commission

UWS Allocation Application
Planning, Training, Supplies and Equipment
Fiscal Year 2025

For State Agencies

The completed application must be delivered or
postmarked by the noted due date.

Due Date: April 26, 2024



State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

serc@dps.state.nv.us

(775) 684-7511

STATE EMERGENCY RESPONSE COMMISSION (SERC)

SERC UWS Allocation Application Kit

FY2025

For State Agencies

The SERC has developed this application kit as a template for State Agencies to apply for the UWS Planning, Training, Supplies and Equipment (UWS) Allocation. Application and award of allocations are managed pursuant to SERC policy 8.2a. The source of funding is derived from fees collected from the sale and annual renewal of United We Stand specialty license plates. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this allocation.

The allocation project period is expected to be July 13, 2024, to June 30, 2025. Allocation funds are distributed on a reimbursement basis; however, the State Agency may request advance funding for expenses over \$2,000, policy 8.5.

State Agencies are eligible for funding through this allocation if they are in compliance with the head of the State agency prioritizing the request and signing the allocation application, certified assurances and allocation award; identifying if the agency falls under an emergency response plan and its role in the plan; identifying its role, if any, in the State Comprehensive Emergency Management Plan; identifying any response capabilities on the Level of Response Questionnaire. Policies may be found on the SERC website, <http://serc.nv.gov>.

The application must include justifications of use of funds to support preparedness to combat terrorism - NRS 202.4415 defines acts of terrorism.

Pursuant to SERC policy 8.2a, the allocation application must address one or more of the Nevada Commission on Homeland Security priorities available at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the State Agency would like to accomplish with the requested allocation funds to support preparedness to combat terrorism for the period July 2024 through June 2025.
- II. **Objectives** - Identify the specific approaches to achieve the goals through preparedness to combat terrorism. Objectives need to be specific and measurable.
- III. **Homeland Security Priorities** – Justify how each requested item or category of items address at least one of the Nevada Commission on Homeland Security priorities. If the allocation application request categories of items (i.e., PPE, Communications, etc.), it is not necessary to list each item individually in this section.
- IV. **Line Item Budgets** – List each item as a line item on the budget page. **The allocation request shall be for no more than \$32,000.** Please include a prioritization of the items requested.
- V. **Budget Narrative** – Explain each item listed in the line-item budget. Remember to comply with SERC Policy 8.2a related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow-up with the SERC.

Please call SERC staff at (775) 684-7511 if you need assistance.

Application must be received in this office or postmarked by **April 26, 2024:**

serc@dps.state.nv.us

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

Please be prepared to make a presentation of your allocation application to the Funding Committee. The date and location of the meetings to be announced.

**STATE EMERGENCY RESPONSE COMMISSION
2025 UNITED WE STAND (UWS) ALLOCATION APPLICATION
TITLE PAGE**

Applicant: Nevada State Police/Highway Patrol Division

Address: 555 Wright Way Carson City, NV 89711

State Agency Project Manager:

Name: Anthony G. Munoz

Title: NHP Captain

Address: 4615 W. Sunset Rd.

City/Zip: Las Vegas, NV 89118

Phone: (702) 432-5105

Fax:

E-mail: Amunoz@dps.state.nv.us

State Agency Fiscal Officer:

Name: Kristen Defer

Title: ASO IV

Address: 555 Wright Way

City/Zip: Carson City, NV 89711

Phone: (775) 684-4536

Fax:

E-mail: Kdefer@dps.state.nv.us

Budget Summary:

Planning	Training	Supplies	Equipment	Total*
			\$14,955	14,955

Round up total* to the nearest dollar.

AGENCY APPROVAL (Department head of state agency):

On behalf of the above-named agency, I certify this agency has reviewed this allocation application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.



Signature of Department head of state agency

5.1.24

Date

Sheri Bruggemann Deputy Director

Print Name and Title

PROJECT MANAGER APPROVAL (Chief/Administrator of division of the state agency):



Signature of Project Manager

05/01/2024

Date

James Simpson - Major for Colonel

Print Name and Title

A complete application must include the following

- ☐ Title Page
- ☐ Goals of this allocation
- ☐ Objectives of this allocation
- ☐ Line-Item Budget
- ☐ Budget Narrative
- ☐ If Training – Brochure and GSA Rates
- ☐ Certified Assurances (original signatures)
- ☐ E-mail the application with quotes to SERC@dps.state.nv.us

**The Allocation application must be delivered to this office or
postmarked by **April 26, 2024****

I. **GOALS:**

*Tell the SERC what you want to accomplish with this Allocation. **Provide a separate discussion of each goal and justify its need to support preparedness to combat terrorism.** The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to support preparedness to combat terrorism must be addressed.*

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The Nevada Department of Public Safety, Highway Patrol Division is seeking funding to acquire essential training aids for our Explosive Detection Dog teams. These resources are vital for improving our capabilities in detecting explosives, identifying potential terrorist threats, and ultimately ensuring the safety and security of the public. Explosive detection dogs play a crucial role in combating terrorism by providing a highly effective, efficient, and versatile tool for detecting explosives, deterring potential threats, and enhancing overall security measures in various settings.

Currently the Nevada Department of Public Safety has three (3) Explosive Detective Dog teams that are deployed statewide (two in Las Vegas and one in Carson City). Having the right training aids for Explosive Detective Dogs is crucial for the effectiveness and success of the training program in preparation for practical, real-world scenarios that the dogs and their handlers could potentially be faced with. Explosive Detective Dog training aids are specifically designed to simulate the scents of various explosives, which allows the dogs to develop and maintain their detection skills effectively. Without proper training aids, the dogs may struggle to differentiate between different scents or may not be adequately prepared to detect real explosives in different practical scenarios. High-quality training aids help ensure that the Explosive Detective Dogs are accurate and reliable in detecting explosives. By using realistic training aids that closely mimic the scent profiles of actual explosives, the dogs can build a strong foundation for reliable detection in real-world situations. Proper training aids are designed to be safe for both the dogs and their handlers. Using high-quality, non-hazardous training aids reduces the risk of accidental exposure to harmful substances during training sessions, ensuring the well-being of the dogs and their human partners.

Upon receiving the training aids, it's crucial that they are stored in an appropriate manner to prevent negative outcomes. To prevent these negative outcomes, it is essential to store the explosive training aids properly. This includes storing them in a secure, controlled environment with appropriate temperature and humidity levels, ensuring they are protected from contamination and deterioration.

Goal #1: Obtain the necessary funding through the grant to purchase high-quality training aids for the three (3) Nevada Department of Public Safety Explosive Detective Dog within the specified grant range.

Goal #2: Improve the overall effectiveness of the department's explosive detection training programs by providing the Explosive Detective Dog teams with access to advanced and realistic training aids that simulate a wide range of explosive scents.

Goal #3: Ensure that all explosive detection teams Statewide have access to the same standardized training aids to promote consistency and uniformity in training procedures.

Goal #4: Prioritize the safety of both the canines and their handlers by providing non-hazardous training aids that minimize the risk of exposure to harmful substances during training exercises.

Goal #5: Develop a plan for the sustainable use and storage of the training aids to ensure their longevity and continued effectiveness in supporting the training needs our three (3) Explosive Detective Dogs.

II. **OBJECTIVES:**

How do you plan to achieve the goals listed above? Include specific uses of this allocation funding to support preparedness to combat terrorism. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ *WHAT will be purchased with these Allocation funds?*
- ✓ *WHO will complete the purchases awarded?*
- ✓ *WHEN will the purchases be made and the activity implemented?*

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Goal #1: Obtain the necessary funding through the grant to purchase high-quality training aids for the three (3) Nevada Department of Public Safety Explosive Detective Dog within the specified grant range.

Objective #1: The Nevada Department of Public Safety Highway Patrol Division has obtained a quote from Omni Distribution Inc. to include the needed training aids and appropriate storage magazines for three (3) Explosive Detective Dogs.

Goal #2: Improve the overall effectiveness of the department's explosive detection training programs by providing the Explosive Detective Dog teams with access to advanced and realistic training aids that simulate a wide range of explosive scents.

Objective #2: Advanced and realistic training aids are crucial for preparing Explosive Detective Dogs to combat terrorism by enhancing their sensitivity, versatility adaptability, and readiness to respond to a wide range of terrorist threats effectively. Training aids that closely simulate real explosives play a vital role in ensuring that our canine teams are well-equipped to detect and prevent terroristic activities. Realistic training aids ensure dogs can effectively detect a wider range of explosives, including new and evolving threats. Having high quality training aids improves the accuracy of alerts, and reduces false alerts that waste time and resources.

Goal #3: Ensure that all explosive detective teams Statewide have access to the same standardized training aids to promote consistency and uniformity in training procedures.

Objective #3: Statewide consistency in Explosive Detective Dog training is vital for public safety when it comes to combating terrorism. Standardized training aids are the foundation for achieving this. Standardized training aids ensure all dogs statewide are exposed to the same realistic materials, mimicking the types of explosives they might encounter in real-world situations. This consistency breeds uniformity in canine

detection skills, leading to more reliable results across the state. Furthermore, standardized training aids streamline the training process itself. With all teams on the same page regarding the materials and protocols, trainers can develop and share best practices more efficiently. This not only improves the quality of training but also fosters collaboration among the canine teams statewide. Ultimately, standardized training aids are an investment in public safety. By ensuring all explosive detection dogs are trained uniformly with the best possible tools, communities across the State benefit from a more reliable and consistent level of protection.

Goal #4: Prioritize the safety of both the canines and their handlers by providing non-hazardous training aids that minimize the risk of exposure to harmful substances during training exercises.

Objective #4: Keeping our Explosive Detective Dog teams safe is paramount, and non-hazardous training aids are the key. These realistic mock explosives eliminate the dangers of working with actual explosives during training. This protects both the dogs and their handlers from potential accidents or long-term health risks associated with exposure to harmful substances. Non-hazardous aids create a controlled environment where dogs can hone their detection skills without risk. This not only safeguards their well-being but also allows for more frequent training sessions, ultimately leading to sharper canine skills and a longer career for the dogs.

Goal #5: Develop a plan for the sustainable use and storage of the training aids to ensure their longevity and continued effectiveness in supporting the training needs of our explosive detection dogs.

Objective #5: The Nevada Department of Public Safety Explosive Detective Dog program relies heavily on specialized training aids to keep our communities safe across the State. Proper storage of these aids is essential for maximizing their lifespan and ensuring their continued effectiveness. Storing aids improperly can lead to damage from extreme temperatures, exposure to harmful elements, or accidental mishandling. Damaged aids can confuse dogs during training, potentially leading to missed detections in real-world scenarios. This grant funding will allow us to implement a comprehensive storage solution. This will prevent degradation and ensure the aids remain reliable training tools for years to come. By properly storing these vital resources, we can achieve sustainable use, reducing the need for frequent replacements. More importantly, well-maintained training aids guarantee our canines receive the best possible training, allowing them to effectively protect our communities for a longer period.

III. UNITED WE STAND PRIORITIES, (to combat Terrorism):

Identify how each item (or category of items) requested addresses at least one of the United We Stand, to combat Terrorism priorities.



UWS Priorities.pdf

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Prevention/Protection: Every day our Explosive Detective Dogs and their handlers call on duty, they face a constant terrorism threat. Explosive devices remain the weapon of choice for terrorist groups. Properly trained Explosive Detective Dog teams are crucial in combating these threats. Our canine teams rely on realistic training aids to sniff out explosives. Grant funding for high-quality training aids directly translates to enhanced public safety. These aids mimic the vast array of explosives terrorists might employ, from traditional bombs to homemade devices. By exposing dogs to a wide range of scents during training, we equip them to effectively detect explosives hidden in luggage, vehicles, or buildings. In essence, these training aids are an investment in prevention. By ensuring our canine partners are highly trained and effective, we create a safer environment for everyone and significantly reduce the risk of terror attacks succeeding.

Response: The Nevada Department of Public Safety Explosive Detection Dogs and their handlers are on the frontlines of keeping our state safe from terroristic threats. Explosive Detective Dog teams are a crucial element in this fight, and their effectiveness hinges on the quality of their training. This grant proposal seeks funding to invest in top-tier explosive detection dog training aids.

These training aids are more than just practice tools; they are life-saving resources. By mimicking real-world explosives with incredible accuracy, they allow our canine teams to develop the sharpest possible detection skills. Dogs trained with high-quality aids can identify a wider range of explosives, including new and evolving threats. This translates to faster and more precise detection during critical situations, potentially saving lives.

Furthermore, these training aids allow for more frequent and controlled training exercises. This consistent exposure refines the dogs' focus and ability to differentiate between harmless objects and actual explosives. The result is a more confident and reliable team, ready to respond to any terroristic threat with confidence.

Investing in these training aids isn't just about protecting our State, it's about protecting our canine partners as well. The grant funding will allow us to utilize safe, non-hazardous training aids, minimizing the risk of exposure to harmful substances during training. This ensures the long-term health and well-being of our canines, allowing them to serve our state for years to come.

IV. BUDGETS:

Please prioritize your request as awards may need to be reduced based on available funding. Do not round the unit prices or the line-item totals. Round up the grand total of each category to the nearest dollar.

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Priority #1: Explosive Detection Dog training aids

Planning:

Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

Training:

All training requests must first be made through the Department of Emergency Management (DEM). If the DEM declines the training, the request may be included in the allocation application along with the letter of declination.

Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for the calendar year 2024 only and are subject to change.

*If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently **.655** cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is **.3275** cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (**most economical lot only**) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.*

Double click on any box to open an embedded Excel Spreadsheet to enter your data when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

Consultant / Contract Services / Other		Amount Requested
Name		
Total Contract Training:		\$0.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		\$0.655		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.3275		
	Public Transportation	Total \$ Amount		\$0.00
	Cost of Airline Ticket	# of Tickets		\$0.00
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00

Supplies:

List supplies and, if applicable, identify what equipment it is used with.

Supplies Costs:			
Item	Quantity	Unit Price	Amount Requested
Itemized Equipment List will be attached totaling			Exact \$ from list
			\$0
			\$0
			\$0
			\$0
Total Supplies:			\$0

Equipment:

Equipment will be considered based on the state contract prices, as applicable. Please consult the State Purchasing Division's website at <http://purchasing.nv.gov/contracts/> to determine if your equipment may be eligible for the contract prices. As appropriate, the cost of shipping may be included in the Allocation request. If requesting an item from a state contract, please include a copy of the webpage with your application. Equipment requests other than those on the state's contract or higher priced than those on this list must be accompanied by a quote from the vendor and justification. Quotes for items not on the state's contract must be dated/active within 30 days of the open allocation cycle.

Communications equipment is subject to the completion of the attached Communications Interoperability Questionnaire.



Communications
Interoperability Que

Equipment Costs:			
Item	Quantity	Unit Price	Amount Requested
Itemized Equipment List will be attached totaling			Exact \$ from list
See attached (below) itemized quotes from Omni Distribution Inc.	1	\$14,955	\$14,955
			\$0
			\$0
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			\$0
			\$0
Total Equipment Costs:			\$14,955

14



Omni EDD
Quote.pdf

V. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested allocation funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this allocation request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning -

Explain the basis for the selection of each consultant and describe how the service to be provided is essential to achieving established goals.

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Training -

Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the DEM.

[Click inside gray box to begin typing](#)

Supplies -

Explain the type of supplies requested and how it relates to achieving the established goals and objectives to support preparedness to combat terrorism.

[Click inside gray box to begin typing](#)

Equipment -

[Click inside gray box to begin typing](#)

The Nevada Department of Public Safety, Highway Patrol Division is requesting grant funding to acquire state-of-the-art Explosive Detective Dog training aids. This investment is critical in our ongoing fight against terrorism and ensuring the safety of Nevada's residents.

Current threats are constantly evolving, and Explosive Detective Dog teams are on the frontlines of detection. These canine units rely heavily on realistic training scenarios to develop the sharpest possible detection skills. Unfortunately, outdated, or inadequate training aids hinder this process. The effectiveness of our Explosive Detective Dog teams hinges entirely on their training. Without exposure to a wide range of realistic explosives, there's a chance the dog might miss the real threat.

This grant funding will allow the Nevada Department of Public Safety to acquire the most advanced training aids available. These aids mimic real-world explosives with incredible accuracy, allowing explosive detection dogs to be trained on a wider range of threats, including emerging ones. This translates to faster, more precise detection during critical incidents, potentially saving countless lives.

The benefits extend beyond just improved detection. High-quality training aids allow for more frequent and controlled training exercises. This consistent exposure refines the dogs' focus and ability to differentiate harmless objects from explosives. The result is a more confident and reliable team, ready to respond to any terroristic threat with unwavering precision.

Investing in these training aids isn't just about safeguarding our state; it's about protecting our canines as well. The grant will enable us to utilize safe, non-hazardous training aids, minimizing the risk of exposure to harmful substances during training sessions. This ensures the long-term health and well-being of our canine partners, allowing them to serve Nevada for years to come.

By equipping our Explosive Detective Dog teams with the best possible training tools, we are making a significant investment in Nevada's safety and security.

Describe the equipment and how it will benefit the project, and why it is necessary to achieve established goals and objectives.

CERTIFIED ASSURANCES For State Agency's

Allocation Title: 2025 UWS Allocation

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The recipient assured compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, a quarterly financial report to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the allocation period and expended by the final report date as stated in the allocation award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from SERC.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and are accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the allocation. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.

- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

October 31 - for reporting period July 1 to September 30.
January 31 - for reporting period October 1 to December 31.
April 30 - for reporting period January 1 to March 31; and
July 31 - for reporting period April 1 to June 30.

- 5) **Final report:** There will be no further expenditure, the allocation is closed, and no further reports are necessary. This report is due within 45 days after the end of the award period, or any time prior to the end of the award period if no further funds are spent.

- C) **CHANGE REQUEST** – Allocation expenditures are authorized for the purposes set forth in this application, as approved in the allocation award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Request for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- D) The recipient assures, through the submission of the application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- F) The recipient assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller and internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- G) SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified at the total award amount.

- H) The recipient assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires administering the program.
- I) The recipient assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45 days of the end of the project period and shall be current and actual.
- J) The recipient assures funds made available under this allocation will not be used to supplant state or local funds.
- K) The recipient assures that it will comply with applicable federal cost principles and administrative requirements appropriate to the allocation as follows:
1. OMB Circular A-87, *Cost Principles for State, Local & Indian Tribal Governments*
 2. OMB Circular A-102, *Common Rule-Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*
 3. 28 CFR 66, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*
 4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*
- L) The recipient and its contractors assure compliance with the below in any programs and activities receiving federal financial assistance:
- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination based on race, color, and nationality.
- 49 CFR 21*, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990*, which prohibits discrimination based on disability.
- The Age Discrimination Act of 1975* prohibits unreasonable discrimination based on age.
- Title IX of the Education Amendments of 1972*, which prohibits discrimination based on gender in educational activities.

- M) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:

"This program was supported by Allocation # _____, awarded by the Nevada State Emergency Response Commission (and, if an HMEP allocation, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP allocation, U.S. Department of Transportation)"

- N) The recipient fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate funds to any recipient that fails to conform to the requirements or the terms and conditions of its allocation award.
- O) **LOBBYING** - No funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- P) Project-related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- Q) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state, and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations, and requirements.

The recipient acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of an allocation award from the SERC.

AGENCY APPROVAL (Department head of state agency):

Name (print): Sheri Brueggeman Title: Deputy Director

Signature: [Signature]

Date: 5.1.24

PROJECT MANAGER APPROVAL (Chief/Administrator of division of the state agency):

Name (print): James Simpson Title: Major Sr Colonel

Signature: [Signature]

Date: 05/01/2024

RETURN THIS SIGNED FORM WITH APPLICATION